

Para la segunda fase del proyecto se ha previsto concentrar acciones a través de tres componentes con objetivos específicos así::

Componente gestión de conocimiento

1. Construir información estadística general y sobre problemáticas específicas en los territorios donde interviene,
2. Propiciar el desarrollo y consolidación de capacidades regionales y locales de investigación, procesamiento de información y construcción de nuevo conocimiento,
3. Promover el flujo de conocimiento externo de valor para los municipios hondureños.

Componente planificación estratégica y armonización

1. Entregar información a los actores de incidencia y decisión sobre el territorio para la gestión y negociación de recursos,
2. Propiciar el diseño de soluciones completas y territorialmente integradas a problemáticas concretas relacionadas a los ODM, armonizando la inversión pública y de la cooperación externa en función de las necesidades prioritarias del territorio,
3. Facilitar, en conjunto con otros proyectos del PNUD y SNU, el ajuste de planes territoriales (municipales y mancomunados) para orientarlos al logro de los ODM,
4. Medir los resultados y evaluar el impacto de los programas concretos y de la gestión de los diferentes actores.

Componente fortalecimiento institucional

1. Acompañar el mejoramiento de la capacidad local para la planeación y el seguimiento a la ejecución de proyectos,
2. Fortalecer la capacidad de las instituciones nacionales de generar y procesar información estadística desagregada al nivel territorial requerido (municipio – mancomunidad)
3. Fortalecer la capacidad de las instituciones públicas del nivel nacional, regional y local, de entregar información oportuna y pertinente para la planeación y la auditoría social.
4. Diseñar y aplicar un sistema de monitoreo y evaluación de la gestión en los diferentes niveles de intervención del proyecto

I. OBJETIVO DE LA CONSULTORIA

Contratación de una secretaria que desempeñe actividades de gestión administrativa y logística para la ágil y correcta implementación de las acciones del Proyecto "Sistema de Observatorios para el Seguimiento de las Metas del Milenio" para la región central.

II. ALCANCE:

Entre las funciones principales que desempeñará, se encuentran las siguientes:

1. Gestión y seguimiento de los asuntos administrativos del proyecto.
2. Brindar apoyo logístico al personal del proyecto para el cumplimiento de sus funciones.
3. Apoyo en la gestión de los procesos de compras de materiales, equipo e insumos y mantener el control de los mismos.
4. Apoyo logístico de reuniones, talleres misiones dentro y fuera del país (reservaciones, transporte, DSA, autorizaciones y documentación necesaria).

5. Responsable de atender visitas y llamadas y transmitir las al canal adecuado para una pronta respuesta.
6. Envío de documentos y fotocopiado de materiales.
7. Apoyo en el mantenimiento de archivos de la oficina.
8. Envío y registro de la información.
9. Apoyo en redacción de cartas, convocatorias y memorandos
10. Velar que las herramientas electrónicas de comunicación se encuentren en perfecto estado. (teléfonos, faxes y computadoras).
11. Realizar otras actividades requeridas en el marco de su competencia.

III. ESTIMACION DEL PROGRAMA DE TRABAJO

El contrato será elaborado por un periodo de 1 año prorrogable máximo por 2 periodos iguales.

IV. LOCALIZACION

La sede de trabajo será la ciudad de Tegucigalpa con trabajo de campo permanente en los territorios de intervención.

V. COORDINACION DEL TRABAJO

Bajo la supervisión del Coordinador Nacional del Proyecto

VI. RESULTADOS/PRODUCTOS:

VII. PERFIL DEL CONSULTOR

- Secretaria comercial o pasante universitario en la carrera de administración, contaduría o áreas afines.
- Experiencia mínima de 1 año en puestos administrativos, logística y comunicación; deseable con organismos de desarrollo.
- Manejo de paquetes computacionales Microsoft Office (Word, Excel, Power-point), correo electrónico e Internet.
- Conocimiento del idioma inglés (deseable pero no indispensable).
- Habilidad para trabajar en un ambiente dinámico y en situaciones de presión.
- Excelentes habilidades de comunicación y de organización del trabajo.
- Excelentes relaciones humanas y servicio al cliente.
- Aptitud para trabajar con equipos multidisciplinarios y establecer relaciones efectivas en un ambiente multicultural.
- Flexibilidad de horario

IX. FORMA DE PAGO

Pagos mensuales

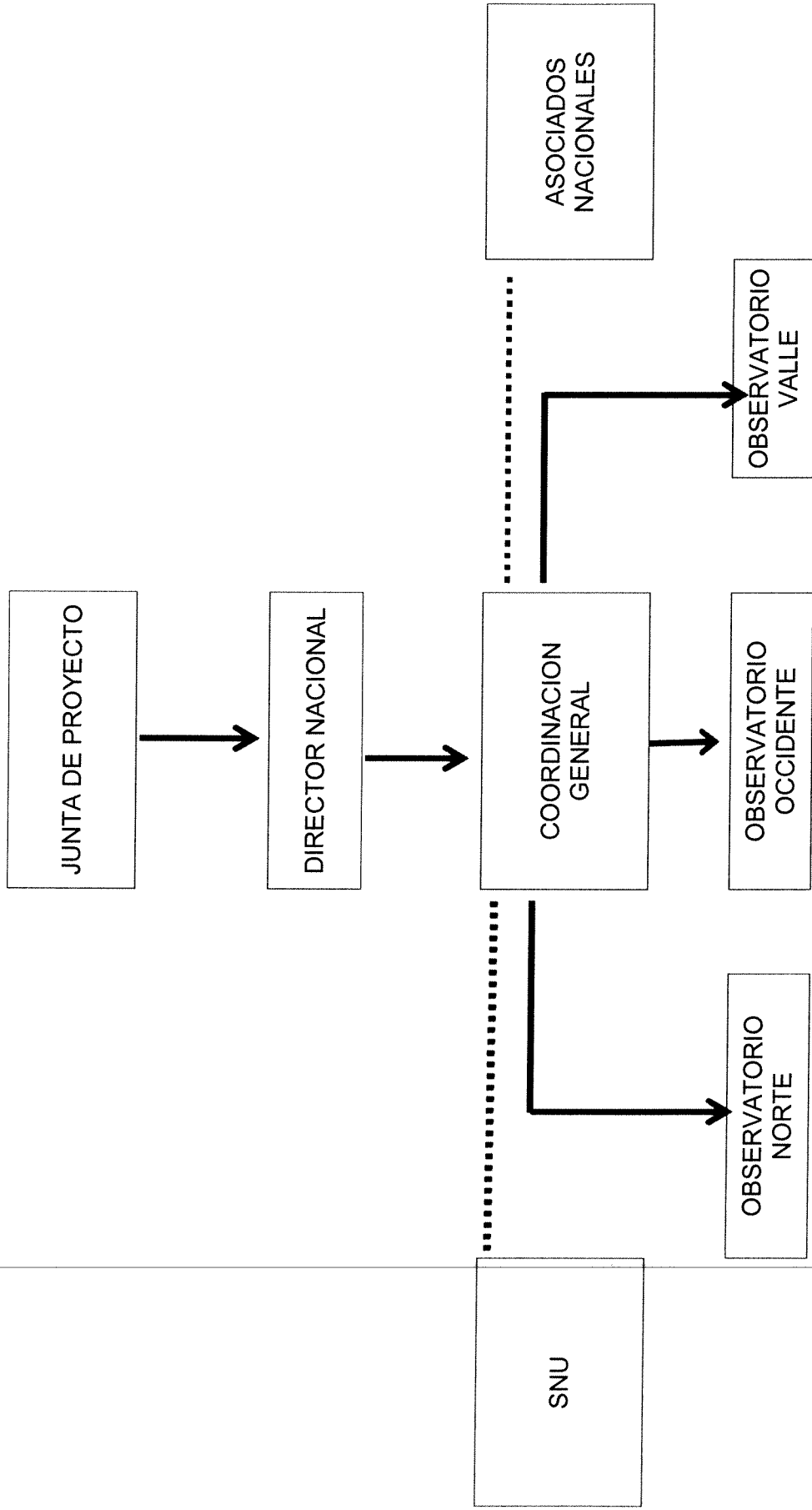
ANEXO: CRONOGRAMA DE ACTIVIDADES

N/A

Firma del consultor:

Fecha: 12 de Agosto de 2008

**ANEXO 3
ORGANIGRAMA**







Annual Work Plan

Honduras - Tegucigalpa

Award Id: 00043670

Award Title: Sistema Observatorios Seguimiento Metas del Milenio

Year: 2008

Report Date: 11/3/2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00051463	Oficina Central	Capacitacion Ciudadana	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	600.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	500.00
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	1,662.18
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	5,000.00
					HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	600.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	4,000.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	1,000.00
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	2,100.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,200.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
					HND-Gabinete Social	04000	UNDP	71200	International Consultants	30,000.00
					HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	600.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	7,000.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	500.00
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	500.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	27,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	7,500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	500.00
	HND-Gabinete Social	04000	UNDP	71300	Local Consultants	2,500.00				
	HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	46,700.00				
	HND-Gabinete Social	52600	MOFACSPAIN	71400	Contractual Services - Individ	23,575.00				
	HND-Gabinete Social	04000	UNDP	71600	Travel	7,000.00				
	HND-Gabinete Social	04000	UNDP	72200	Equipment and Furniture	1,500.00				
	HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	4,900.00				
	HND-Gabinete Social	04000	UNDP	72500	Supplies	3,800.00				
	HND-Gabinete Social	04000	UNDP	72800	Information Technology Equipm	5,000.00				
	HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	1,500.00				
	HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,400.00				





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		Funcionamiento Equipos Te	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	74100	Professional Services	3,300.00
						04000	UNDP	74500	Miscellaneous Expenses	4,000.00
		Sistemas de Informacion	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	600.00
						04000	UNDP	71600	Travel	2,500.00
						04000	UNDP	72400	Communic & Audio Visual Equip	1,000.00
						04000	UNDP	72500	Supplies	500.00
						04000	UNDP	73100	Rental & Maintenance-Premises	500.00
						04000	UNDP	73300	Rental & Maint of Info Tech Eq	500.00
						04000	UNDP	73400	Rental & Maint of Other Equip	1,100.00
						04000	UNDP	74200	Audio Visual&Print Prod Costs	8,000.00
04000	UNDP	74500	Miscellaneous Expenses	13,749.95						
TOTAL										231,387.13
00051464	Observatorio Atlantida	Capacitacion Ciudadana	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71600	Travel	3,618.32
		Conformacion y Fort. GD	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	847.00
						04000	UNDP	74500	Miscellaneous Expenses	1,872.33
		Diseño y Ejecucion Participa	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71600	Travel	335.00
						04000	UNDP	72400	Communic & Audio Visual Equip	150.00
						04000	UNDP	72600	Grants	544.00
						04000	UNDP	72800	Information Technology Equipm	945.00
		Funcionamiento Equipos	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,349.21
						04000	UNDP	71300	Local Consultants	7,000.00
						04000	UNDP	71600	Travel	8,465.60
						04000	UNDP	74500	Miscellaneous Expenses	52.43
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	582.01
						04000	UNDP	71400	Contractual Services - Individ	31,752.38
						52600	MOFACSPAIN	71400	Contractual Services - Individ	9,683.00
						04000	UNDP	71600	Travel	3,746.03
					HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	9,259.26
						04000	UNDP	72400	Communic & Audio Visual Equip	2,111.43
					HND-Gabinete Social	04000	UNDP	72500	Supplies	2,100.48
										2,100.48





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			Start	End		Fund	Donor	Budget Descr	
		Funcionamiento Equipos	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	72800 Information Technology Equipm	265.00
					HND-Gabinete Social	04000	UNDP	73100 Rental & Maintenance-Premises	9,217.00
					HND-Gabinete Social	04000	UNDP	73300 Rental & Maint of Info Tech Eq	159.00
					HND-Gabinete Social	04000	UNDP	73400 Rental & Maint of Other Equip	4,894.18
					HND-Gabinete Social	04000	UNDP	74500 Miscellaneous Expenses	2,645.95
		Sistemas de Informacion	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71200 International Consultants	3,125.00
					HND-Gabinete Social	04000	UNDP	71300 Local Consultants	22,088.92
					HND-Gabinete Social	04000	UNDP	71600 Travel	6,113.58
					HND-Gabinete Social	04000	UNDP	72100 Contractual Services-Companie	3,075.00
					HND-Gabinete Social	04000	UNDP	73400 Rental & Maint of Other Equip	847.00
					HND-Gabinete Social	04000	UNDP	74500 Miscellaneous Expenses	539.00
TOTAL									137,383.11
00051465	Observatorio Occidente	Capacitacion Ciudadana	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71600 Travel	9,714.14
					HND-Gabinete Social	04000	UNDP	73400 Rental & Maint of Other Equip	3,429.00
					HND-Gabinete Social	04000	UNDP	74500 Miscellaneous Expenses	13,524.67
		Conformacion y Fort. GD	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71600 Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72100 Contractual Services-Companie	83.48
					HND-Gabinete Social	04000	UNDP	73400 Rental & Maint of Other Equip	2,000.00
		Diseño y Ejecucion Participa	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	74500 Miscellaneous Expenses	4,675.66
					HND-Gabinete Social	04000	UNDP	71600 Travel	2,433.86
					HND-Gabinete Social	04000	UNDP	72500 Supplies	634.92
					HND-Gabinete Social	04000	UNDP	74500 Miscellaneous Expenses	10,476.19
		Funcionamiento Equipos	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	71300 Local Consultants	4,761.90
					HND-Gabinete Social	04000	UNDP	71400 Contractual Services - Individ	73,234.33
					HND-Gabinete Social	52600	MOFACSPAIN	71400 Contractual Services - Individ	16,742.00
					HND-Gabinete Social	04000	UNDP	71600 Travel	21,117.40
					HND-Gabinete Social	04000	UNDP	72300 Materials & Goods	2,116.40
					HND-Gabinete Social	04000	UNDP	72400 Communic & Audio Visual Equip	6,720.01
					HND-Gabinete Social	04000	UNDP	72500 Supplies	2,804.85
					HND-Gabinete Social	04000	UNDP	73300 Rental & Maint of Info Tech Eq	662.00





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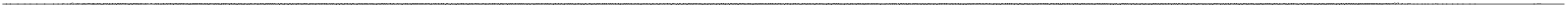
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		Funcionamiento Equipos	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	20,518.61
		Sistemas de Informacion	1/4/06	30/6/08	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,822.90
					HND-Gabinete Social	04000	UNDP	71200	International Consultants	6,250.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	18,277.34
					HND-Gabinete Social	04000	UNDP	71600	Travel	21,926.73
					HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	6,150.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,381.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	7,936.51
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	18,164.12
TOTAL										
00051466	Observatorio Valle	Capacitacion ciudadana	1/4/06	31/12/07	HND-Gabinete Social	04000	UNDP	71600	Travel	9,012.68
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,752.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	12,885.69
		Conformacion y Fort. GD	1/4/06	31/12/07	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,270.38
		Diseño y Ejecucion	1/4/06	31/12/07	HND-Gabinete Social	04000	UNDP	71600	Travel	4,470.89
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	7,962.96
		Funcionamiento Equipos	1/4/06	31/12/07	HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	28,518.36
					HND-Gabinete Social	04000	UNDP	71600	Travel	5,817.87
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	1,746.84
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,587.30
					HND-Gabinete Social	04000	UNDP	72800	Information Technology Equipm	2,645.50
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	2,910.40
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	4,286.60
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,429.00
		Sistemas de Informacion	1/4/06	31/12/07	HND-Gabinete Social	04000	UNDP	71200	International Consultants	3,125.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	12,840.25
					HND-Gabinete Social	04000	UNDP	71600	Travel	7,429.24
					HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	3,075.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	783.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	8,708.86





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Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget			Amount US\$	
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TOTAL										123,257.82
GRAND TOTAL										774,586.08





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00064060	SISTEMAS DE INFORMACION A NT	CONFORMAR CENTROS L	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	2,100.00
		DISEÑAR E IMPL. SISTEMA	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71300	Local Consultants	16,620.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	5,000.00
					HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	20,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	5,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	2,620.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	3,000.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	14,000.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	15,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	4,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	6,500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	5,000.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	20,000.00
					HND-Gabinete Social	54050	SIDA	71300	Local Consultants	13,017.87
					HND-Gabinete Social	54050	SIDA	71400	Contractual Services - Individ	14,368.46
			HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00		
			HND-Gabinete Social	54050	SIDA	71600	Travel	7,666.23		
			HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	15,620.00		
			HND-Gabinete Social	54050	SIDA	72200	Equipment and Furniture	229.53		
			HND-Gabinete Social	04000	UNDP	72500	Supplies	500.00		
			HND-Gabinete Social	54050	SIDA	72500	Supplies	6,702.22		
			HND-Gabinete Social	54050	SIDA	72800	Information Technology Equipm	647.06		
			HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00		
			HND-Gabinete Social	54050	SIDA	74200	Audio Visual&Print Prod Costs	18,751.70		
			HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	5,000.00		
			HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	4,296.81		
			HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00		
			HND-Gabinete Social	04000	UNDP	72100	Contractual Services-Companie	15,000.00		
			HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,000.00		
			HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,000.00		





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			Start	End		Fund	Donor	Budget Descr		
TOTAL										
00064062	PLANIFICACION ESTRATEGICA MUNI	ARMONIZAR AMBITOS PL	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
		ARMONIZAR OFERTA INS	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	500.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	500.00
		ASESORAR FORMULACION	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	500.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	500.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	500.00
		CONFORMAR MESA SOLU	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	3,500.00
		ELABORAR GUIAS COOPE	1/1/09	31/12/10	HND-Gabinete Social	54050	SIDA	71300	Local Consultants	3,901.98
					HND-Gabinete Social	54050	SIDA	71400	Contractual Services - Individ	23,484.33
					HND-Gabinete Social	04000	UNDP	71600	Travel	300.00
					HND-Gabinete Social	54050	SIDA	71600	Travel	7,666.24
					HND-Gabinete Social	54050	SIDA	72200	Equipment and Furniture	229.53
					HND-Gabinete Social	04000	UNDP	72500	Supplies	100.00
					HND-Gabinete Social	54050	SIDA	72500	Supplies	6,702.22
					HND-Gabinete Social	54050	SIDA	72800	Information Technology Equipm	647.04
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	300.00
					HND-Gabinete Social	54050	SIDA	74200	Audio Visual&Print Prod Costs	18,751.70
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	300.00
					HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	4,296.81
		FORTALECER COMITES P	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	2,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00





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Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		FORTALECER COMITES P	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	500.00
		PROVEER TECNOLOGIAS	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	5,000.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	2,500.00
					HND-Gabinete Social	04000	UNDP	72200	Equipment and Furniture	6,500.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	4,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	1,000.00
		REALIZAR PRUEBAS PILO	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	8,000.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,500.00
					HND-Gabinete Social	04000	UNDP	72600	Grants	15,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	3,000.00
		REVISAR PEM Y PM CON	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	3,500.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	6,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	6,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	6,000.00
TOTAL										
00064066	CAPACIDADES TECNICAS PARA LA G	ESTRUCTURAR FONDOS	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	300.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	3,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	2,200.00
		FORMULAR ESTRATEGIA	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
		FORTALECER CAPACIDAD	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71300	Local Consultants	5,000.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	800.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	700.00





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		INTRODUCIR ENFOQUE T	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	2,500.00
		REALIZAR REPORTES PE	1/1/09	31/12/10	HND-Gabinete Social	54050	SIDA	71300	Local Consultants	13,017.86
					HND-Gabinete Social	54050	SIDA	71400	Contractual Services - Individ	14,368.46
					HND-Gabinete Social	54050	SIDA	71600	Travel	7,666.23
					HND-Gabinete Social	54050	SIDA	72200	Equipment and Furniture	229.53
					HND-Gabinete Social	54050	SIDA	72500	Supplies	6,702.22
					HND-Gabinete Social	54050	SIDA	72800	Information Technology Equipm	647.06
					HND-Gabinete Social	54050	SIDA	74200	Audio Visual&Print Prod Costs	18,751.70
					HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	4,296.81
		SENSIBILIZAR ACTORES P	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	6,000.00
TOTAL										
00064068	FORTALECIMIENTO INSTITUCIONAL	ADMINISTRAR LOS RECU	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71200	International Consultants	72,000.00
					HND-Gabinete Social	54050	SIDA	71200	International Consultants	8,263.00
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	41,143.00
					HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	309,331.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	15,720.00
					HND-Gabinete Social	04000	UNDP	72200	Equipment and Furniture	5,000.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	20,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	15,674.00
					HND-Gabinete Social	04000	UNDP	72800	Information Technology Equipm	5,000.00
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	5,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	8,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	29,454.00
					HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	578.41





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			Start	End		Fund	Donor	Budget Descr	
TOTAL									535,163.41
GRAND TOTAL									1,028,163.01





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00064060	SISTEMAS DE INFORMACION A NT	DISENAR E IMPL. SISTEMAS DE INFORMACION A NT	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71300	Local Consultants	6,240.00
						04000	UNDP	71600	Travel	4,500.00
						04000	UNDP	72100	Contractual Services-Companie	20,000.00
						04000	UNDP	73400	Rental & Maint of Other Equip	4,500.00
						04000	UNDP	74200	Audio Visual&Print Prod Costs	3,000.00
						04000	UNDP	74500	Miscellaneous Expenses	3,000.00
						04000	UNDP	74200	Audio Visual&Print Prod Costs	3,000.00
						54050	SIDA	71300	Local Consultants	3,333.27
						54050	SIDA	71400	Contractual Services - Individ	12,274.28
						04000	UNDP	71600	Travel	5,000.00
						54050	SIDA	71600	Travel	6,548.90
						04000	UNDP	72100	Contractual Services-Companie	18,000.00
						54050	SIDA	72200	Equipment and Furniture	196.08
						04000	UNDP	72500	Supplies	1,000.00
						54050	SIDA	72500	Supplies	5,725.38
54050	SIDA	72800	Information Technology Equipm	431.37						
04000	UNDP	73400	Rental & Maint of Other Equip	5,000.00						
54050	SIDA	74200	Audio Visual&Print Prod Costs	8,352.79						
04000	UNDP	74500	Miscellaneous Expenses	8,000.00						
54050	SIDA	75100	Facilities & Administration	2,580.34						
04000	UNDP	71600	Travel	3,000.00						
04000	UNDP	72100	Contractual Services-Companie	17,500.00						
04000	UNDP	73400	Rental & Maint of Other Equip	3,000.00						
04000	UNDP	74500	Miscellaneous Expenses	1,500.00						
TOTAL										145,682.41
00064062	PLANIFICACION ESTRATEGICA MUNI	ARMONIZAR OFERTA INS	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00
						04000	UNDP	72500	Supplies	1,000.00
						04000	UNDP	73400	Rental & Maint of Other Equip	2,500.00
						04000	UNDP	74500	Miscellaneous Expenses	3,500.00
54050	SIDA	71300	Local Consultants	3,333.27						





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		ELABORAR GUIAS COOPE	1/1/09	31/12/10	HND-Gabinete Social	54050	SIDA	71400	Contractual Services - Individ	12,274.28
					HND-Gabinete Social	54050	SIDA	71600	Travel	6,548.90
					HND-Gabinete Social	54050	SIDA	72200	Equipment and Furniture	196.07
					HND-Gabinete Social	54050	SIDA	72500	Supplies	5,725.38
					HND-Gabinete Social	54050	SIDA	72800	Information Technology Equipm	431.37
					HND-Gabinete Social	54050	SIDA	74200	Audio Visual&Print Prod Costs	8,352.79
					HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	2,580.34
		REALIZAR PRUEBAS PILO	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	2,000.00
					HND-Gabinete Social	04000	UNDP	72600	Grants	23,500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	3,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,500.00
		REVISAR PEM Y PM CON	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	4,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	4,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
TOTAL										
00064066	CAPACIDADES TECNICAS PARA LA G	ESTRUCTURAR FONDOS	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,500.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	3,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	10,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	4,000.00
		FORMULAR ESTRAT. INTE	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71300	Local Consultants	3,000.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	1,500.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
		FORTALECER CAPACIDAD	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	500.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	500.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	2,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	2,000.00





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			Start	End		Fund	Donor	Budget Descr	Amount US\$	
		FORTALECER LAS UT EN	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	1,500.00
					HND-Gabinete Social	04000	UNDP	72200	Equipment and Furniture	2,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,000.00
					HND-Gabinete Social	04000	UNDP	72800	Information Technology Equipm	7,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	1,500.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
		REALIZAR EVENTOS INF.	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71600	Travel	2,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	1,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	2,000.00
					HND-Gabinete Social	04000	UNDP	74200	Audio Visual&Print Prod Costs	5,000.00
					HND-Gabinete Social	04000	UNDP	74500	Miscellaneous Expenses	7,500.00
		REALIZAR REPORTES PE	1/1/09	31/12/10	HND-Gabinete Social	54050	SIDA	71300	Local Consultants	3,333.27
					HND-Gabinete Social	54050	SIDA	71400	Contractual Services - Individ	12,274.28
					HND-Gabinete Social	54050	SIDA	71600	Travel	6,548.89
					HND-Gabinete Social	54050	SIDA	72200	Equipment and Furniture	196.07
					HND-Gabinete Social	54050	SIDA	72500	Supplies	5,725.39
					HND-Gabinete Social	54050	SIDA	72800	Information Technology Equipm	431.36
					HND-Gabinete Social	54050	SIDA	74200	Audio Visual&Print Prod Costs	8,352.79
					HND-Gabinete Social	54050	SIDA	75100	Facilities & Administration	2,580.34
TOTAL								102,942.39		
00064068	FORTALECIMIENTO INSTITUCIONAL	ADMINISTRAR LOS RECU	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	71200	International Consultants	72,000.00
					HND-Gabinete Social	54050	SIDA	71200	International Consultants	7,058.69
					HND-Gabinete Social	04000	UNDP	71300	Local Consultants	41,143.00
					HND-Gabinete Social	04000	UNDP	71400	Contractual Services - Individ	309,336.00
					HND-Gabinete Social	04000	UNDP	71600	Travel	15,720.00
					HND-Gabinete Social	04000	UNDP	72400	Communic & Audio Visual Equip	20,000.00
					HND-Gabinete Social	04000	UNDP	72500	Supplies	15,674.00
					HND-Gabinete Social	04000	UNDP	72800	Information Technology Equipm	5,000.00
					HND-Gabinete Social	04000	UNDP	73100	Rental & Maintenance-Premises	5,000.00
					HND-Gabinete Social	04000	UNDP	73400	Rental & Maint of Other Equip	8,000.00





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			Start	End		Fund	Donor	Budget Descr	
		ADMINISTRAR LOS RECU	1/1/09	31/12/10	HND-Gabinete Social	04000	UNDP	74100 Professional Services	3,000.00
					HND-Gabinete Social	04000	UNDP	74200 Audio Visual&Print Prod Costs	35,546.00
					HND-Gabinete Social	54050	SIDA	75100 Facilities & Administration	494.11
TOTAL									537,971.80
GRAND TOTAL									882,039.00

